Welcome to the SAS Summer 2017 Orientation Session!!

Alexis & Amanda
Student Transition Program Coordinators
Today’s Agenda

- Introductions and ice breaker activity
- Navigating Mosaic
- Accessing accommodation letters
- Booking tests
- Exploring Avenue to Learn
- Finding Textbooks
- Library Accessibility Services (LAS)
Mosaic – Selecting Courses

Link: https://mosaic.mcmaster.ca
Search
Plan
Enroll
My Academics
### Enter Search Criteria

**McMaster University | 2017 Spring/Summer**

#### Select a Subject

<table>
<thead>
<tr>
<th>Select</th>
<th>Subject</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ABC</td>
<td>Accelerated Business Courses</td>
</tr>
<tr>
<td></td>
<td>ACC</td>
<td>Accounting</td>
</tr>
<tr>
<td></td>
<td>ACCOUNT</td>
<td>Account</td>
</tr>
<tr>
<td></td>
<td>ACT</td>
<td>Acceptance &amp; Commitment Therapy</td>
</tr>
<tr>
<td></td>
<td>ADD</td>
<td>Addictions</td>
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<td>ADMGM</td>
<td>Ad &amp; Mgm</td>
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<tr>
<td></td>
<td>ADMIN</td>
<td>Admin</td>
</tr>
<tr>
<td></td>
<td>AMP</td>
<td>Advanced Management Program</td>
</tr>
<tr>
<td></td>
<td>ANTHROP</td>
<td>Anthropology</td>
</tr>
<tr>
<td></td>
<td>ARABIC</td>
<td>Arabic</td>
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<tr>
<td></td>
<td>ART</td>
<td>Art</td>
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<tr>
<td></td>
<td>ARTHIST</td>
<td>Art History</td>
</tr>
<tr>
<td></td>
<td>ARTSSCI</td>
<td>Arts &amp; Science</td>
</tr>
<tr>
<td></td>
<td>ASTRON</td>
<td>Astronomy</td>
</tr>
<tr>
<td></td>
<td>AUTOTECH</td>
<td>Automotive and Vehicle Technology</td>
</tr>
</tbody>
</table>
### Select a Subject

<table>
<thead>
<tr>
<th>Select</th>
<th>Subject</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GENDRST</td>
<td>Gender Studies</td>
</tr>
<tr>
<td></td>
<td>GENTECH</td>
<td>General Technology</td>
</tr>
<tr>
<td></td>
<td>GEOG</td>
<td>Geography</td>
</tr>
<tr>
<td></td>
<td>GERMAN</td>
<td>German</td>
</tr>
<tr>
<td></td>
<td>GERONTO</td>
<td>Gerontology</td>
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<tr>
<td></td>
<td>GLOBALST</td>
<td>Globalization Studies</td>
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<td>GLOBALZN</td>
<td>Globalization Studies</td>
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<tr>
<td></td>
<td>GLOBHTH</td>
<td>Global Health</td>
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<tr>
<td></td>
<td>GRAD</td>
<td>Graduate Studies</td>
</tr>
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<td></td>
<td>GREEK</td>
<td>Greek</td>
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<td></td>
<td>GTMNTL</td>
<td>G Mtntl HI</td>
</tr>
</tbody>
</table>
Search for Classes

Enter Search Criteria

Search for Classes

- **Institution**: McMaster University
- **Course Career**: Undergraduate
- **Term**: 2017 Spring/Summer

Select at least 2 search criteria. Click Search to view your search results.

**Class Search**

- **Course Subject**: select subject
- **Course Number**: is exactly
- **Show Open Classes Only**: check box

**Additional Search Criteria**

CLEAR  SEARCH
### Add Classes

**Search Results**

When available, click View All Sections to see all sections of the course.

McMaster University | 2017 Spring/Summer

<table>
<thead>
<tr>
<th>My Class Schedule</th>
<th>Enrollment Cart</th>
</tr>
</thead>
<tbody>
<tr>
<td>LABRST 3F03 TuTh 6:30PM - 9:30PM CNH 106</td>
<td>Your shopping cart is empty.</td>
</tr>
</tbody>
</table>

The following classes match your search criteria Course Subject: Geography. Course Career: Undergraduate, Show Open Classes Only: No

- **GEOG 1HA3 - Human Geographies: Society and Culture**

<table>
<thead>
<tr>
<th>Section</th>
<th>Status</th>
<th>Room</th>
<th>Instructor</th>
<th>Meeting Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>C01-LEC</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>T01-TUT</td>
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<tr>
<td>T03-TUT</td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Status** indicates the availability and meeting dates for each section.
Add Classes

1. Select classes to add - Related Class Sections

2017 Spring/Summer | Undergraduate | McMaster University

GEOG 1HA3 - Human Geo:Society&Culture
Lecture selected: Section C01
MoWe 6:00PM - 8:00PM BSB 119

Select Tutorial section (Required):

<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Section</th>
<th>Schedule</th>
<th>Room</th>
<th>Instructor</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>11132</td>
<td>T01</td>
<td>Mo 8:00PM - 10:00PM BSB 340A</td>
<td>Staff</td>
<td></td>
<td>Open</td>
</tr>
<tr>
<td>11135</td>
<td>T03</td>
<td>Mo 4:00PM - 6:00PM BSB 340A</td>
<td>Staff</td>
<td></td>
<td>Open</td>
</tr>
</tbody>
</table>

View All Sections | First | 1-2 of 2 | Last

CANCEL NEXT
Add Classes

1. Select classes to add - Enrollment Preferences

2017 Spring/Summer | Undergraduate | McMaster University

GEOG 1HA3 - Human Geo:Society&Culture

<table>
<thead>
<tr>
<th>Class Preferences</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 1HA3-C01</td>
</tr>
<tr>
<td>GEOG 1HA3-T01</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grading</th>
<th>Graded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Units</td>
<td>3.00</td>
</tr>
</tbody>
</table>

Session | Summer
Career | Undergraduate

Enrollment Information

- This course does not have any requisites for enrollment.
- Course section offered in the evening

<table>
<thead>
<tr>
<th>Section</th>
<th>Component</th>
<th>Days &amp; Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Start/End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>C01</td>
<td>Lecture</td>
<td>MoWe 6:00PM - 8:00PM</td>
<td>BSB 119</td>
<td>Julia Evanovitch</td>
<td>2017/06/19 - 2017/08/04</td>
</tr>
<tr>
<td>T01</td>
<td>Tutorial</td>
<td>Mo 8:00PM - 10:00PM</td>
<td>BSB 340A</td>
<td>Staff</td>
<td>2017/06/19 - 2017/08/04</td>
</tr>
</tbody>
</table>
Add Classes

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

GEOG 1HA3 has been added to your Shopping Cart.

2017 Spring/Summer | Undergraduate | McMaster University

Add to Cart:

Find Classes:
- Class Search
- My Requirements
- My Planner

2017 Spring/Summer Shopping Cart

<table>
<thead>
<tr>
<th>Delete</th>
<th>Class</th>
<th>Days/Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Units</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GEOG 1HA3-C01 (11131)</td>
<td>MoWe 6:00PM - 8:00PM</td>
<td>BSB 119</td>
<td>J. Evanovitch</td>
<td>3.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>GEOG 1HA3-T01 (11132)</td>
<td>Mo 8:00PM - 10:00PM</td>
<td>BSB 340A</td>
<td>Staff</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Add Classes

### 2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

<table>
<thead>
<tr>
<th>Class</th>
<th>Description</th>
<th>Days/Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Units</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 1HA3-C01 (11131)</td>
<td>Human Geo:Society&amp;Culture (Lecture)</td>
<td>MoWe 6:00PM - 8:00PM</td>
<td>BSB 119</td>
<td>J. Evanovitch</td>
<td>3.00</td>
<td>Open</td>
</tr>
<tr>
<td>GEOG 1HA3-T01 (11132)</td>
<td>Human Geo:Society&amp;Culture (Tutorial)</td>
<td>Mo 8:00PM - 10:00PM</td>
<td>BSB 340A</td>
<td>Staff</td>
<td></td>
<td>Open</td>
</tr>
</tbody>
</table>
Add Classes

3. View results

View the following status report for enrollment confirmations and errors:

2017 Spring/Summer | Undergraduate | McMaster University

- Success: enrolled
- Error: unable to add class

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 1HA3</td>
<td><strong>Success</strong>: This class has been added to your schedule.</td>
<td>✔</td>
</tr>
</tbody>
</table>

MAKE A PAYMENT  MY CLASS SCHEDULE  ADD ANOTHER CLASS

Search  Plan  Enroll  My Academics

My Class Schedule  Add  Drop  Swap  Term Information

go to ... ▼
Mosaic – Drop a Course

Link: https://mosaic.mcmaster.ca
### Drop Classes

**Select Term**

<table>
<thead>
<tr>
<th>Term</th>
<th>Career</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016 Spring/Summer</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2016 Fall</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2017 Winter</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
</tbody>
</table>

Select a term then click Continue.
Drop Classes

1. Select classes to drop

Select the classes to drop and click Drop Selected Classes.

Dropping courses impacts financial aid. If you are currently entitled to government (e.g. OSAP) and/or University funding (e.g. awards), be aware that this course load change could impact your aid eligibility. For counselling, visit SFAS (Gilmour Hall 120).

2017 Spring/Summer | Undergraduate | McMaster University

Cohort Module Classes in subsequent terms that you are enrolled in will also be dropped.

<table>
<thead>
<tr>
<th>Select</th>
<th>Class</th>
<th>Description</th>
<th>Days/Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Units</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔</td>
<td>GEOG 1HA3-C01 (11131)</td>
<td>Human Geo: Society &amp; Culture (Lecture)</td>
<td>MoWe 6:00PM - 8:00PM</td>
<td>BSB 119</td>
<td>J. Evanovitch</td>
<td>3.00</td>
<td>✔</td>
</tr>
<tr>
<td></td>
<td>GEOG 1HA3-T01 (11132)</td>
<td>Human Geo: Society &amp; Culture (Tutorial)</td>
<td>Mo 8:00PM - 10:00PM</td>
<td>BSB 340A</td>
<td>Staff</td>
<td></td>
<td>✔</td>
</tr>
<tr>
<td></td>
<td>LABACT 3PO2-C01 (11173)</td>
<td>Selected Topics (Lecture)</td>
<td>TuTh 6:30PM - 9:30PM</td>
<td>CNH 106</td>
<td>D. Singh</td>
<td>3.00</td>
<td>✔</td>
</tr>
<tr>
<td></td>
<td>SOCIO1 3H12-C01 (10996)</td>
<td>Sociol. Of Health (Lecture)</td>
<td>MoWe 6:30PM - 9:30PM</td>
<td>LRG 1055</td>
<td>M. Young</td>
<td>3.00</td>
<td>✔</td>
</tr>
</tbody>
</table>

Drop Selected Classes
2. Confirm your selection

Click Finish Dropping to process your drop request. To exit without dropping these classes, click Cancel.

Dropping courses impacts financial aid. If you are currently entitled to government (e.g. OSAP) and/or University funding (e.g. awards), be aware that this course load change could impact your aid eligibility. For counselling, visit SFAS (Gilmour Hall 120).

<table>
<thead>
<tr>
<th>Class</th>
<th>Description</th>
<th>Days/Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Units</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 1HA3-C01 (11131)</td>
<td>Human Geo: Society &amp; Culture (Lecture)</td>
<td>MoWe 6:00PM - 8:00PM</td>
<td>BSB 119</td>
<td>J. Evanovich</td>
<td>3.00</td>
<td>✔️</td>
</tr>
<tr>
<td>GEOG 1HA3-T01 (11132)</td>
<td>Human Geo: Society &amp; Culture (Tutorial)</td>
<td>Mo 8:00PM - 10:00PM</td>
<td>BSB 340A</td>
<td>Staff</td>
<td>✔️</td>
<td></td>
</tr>
</tbody>
</table>
Drop Classes

3. View results

View the results of your enrollment request. Click Fix Errors to make changes to your request.

2017 Spring/Summer | Undergraduate | McMaster University

Success: dropped

Error: unable to drop class

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 1HA3</td>
<td>Success: This class has been removed from your schedule.</td>
<td>✔</td>
</tr>
</tbody>
</table>

Make A Payment | My Class Schedule
Mosaic – Swap a Courses

Link: https://mosaic.mcmaster.ca
Swap a Class

1. Select a class to swap

Select the class you wish to swap then select the class you wish to replace it with.

2016 Fall | Undergraduate | McMaster University

Swap This Class

Select from your schedule GEOG 3ME3: Environmental Studies Field

With This Class

Search for Class Class Search search

Enter Class Nbr

My 2016 Fall Class Schedule
## Swap a Class

### Search Results

When available, click View All Sections to see all sections of the course.

McMaster University | 2016 Fall

### My Class Schedule

<table>
<thead>
<tr>
<th>Course</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 3MB3</td>
<td>TBA</td>
</tr>
</tbody>
</table>

The following classes match your search criteria: Course Subject: Geography, Course Number is exactly 3MB3, Course Level: Undergraduate, Show Open Classes Only: No.

### Enrolment Cart

Your shopping cart is empty.

### New Search

- **Open**
- **Closed**
- **Wait List**

### GEOG 3MB3 - Statistical Analysis

<table>
<thead>
<tr>
<th>Section</th>
<th>Status</th>
<th>Days &amp; Times</th>
<th>Room</th>
<th>Instructor</th>
<th>Meeting Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-LEC(14530)</td>
<td></td>
<td>Tu/Th 11:30AM - 12:20PM</td>
<td>HM 109</td>
<td>Nikoleos Yannakoulias, Patrick Deluca</td>
<td>2016/09/06 - 2016/12/07</td>
</tr>
<tr>
<td>001-LAN(14531)</td>
<td></td>
<td>Tu 9:30AM - 11:20AM</td>
<td>BSB 332</td>
<td>Patrick Deluca</td>
<td>2016/09/06 - 2016/12/07</td>
</tr>
<tr>
<td>002-LAN(14512)</td>
<td></td>
<td>Mo 9:30AM - 11:20AM</td>
<td>BSB 312</td>
<td>Patrick Deluca</td>
<td>2016/09/06 - 2016/12/07</td>
</tr>
</tbody>
</table>

### Modify Search
**Swap a Class**

1. **Select a class to swap - Related Class Section**

   2016 Fall | Undergraduate | McMaster University

   **GEOG 3MB3 - Statistical Analysis**

   Lecture selected:
   
   Section C01
   Tu Fr 11:30AM - 12:20PM  HH 109

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<table>
<thead>
<tr>
<th>Class Nbr</th>
<th>Section</th>
<th>Schedule</th>
<th>Room</th>
<th>Instructor</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>14511</td>
<td>L01</td>
<td>Tu 9:30AM - 11:20AM</td>
<td>BSB 332</td>
<td>P. Deluca</td>
<td></td>
</tr>
<tr>
<td>14512</td>
<td>L02</td>
<td>Mo 9:30AM - 11:20AM</td>
<td>BSB 332</td>
<td>P. Deluca</td>
<td></td>
</tr>
<tr>
<td>14513</td>
<td>L03</td>
<td>Th 9:30AM - 11:20AM</td>
<td>BSB 332</td>
<td>P. Deluca</td>
<td>Open</td>
</tr>
<tr>
<td>14514</td>
<td>L04</td>
<td>Mo 4:30PM - 6:20PM</td>
<td>BSB 332</td>
<td>P. Deluca</td>
<td></td>
</tr>
<tr>
<td>14515</td>
<td>L05</td>
<td>Tu 2:30PM - 4:20PM</td>
<td>BSB 331</td>
<td>P. Deluca</td>
<td></td>
</tr>
</tbody>
</table>

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**Select Laboratory section (Required):**

View All Sections | First 1-5 of 6 Last
Swap a Class

2. Confirm your selection

Click Finish Swapping to process your swap request. To exit without swapping these classes, click Cancel.
*This is the same process as you took to enroll*
Link: https://mosaic.mcmaster.ca
## 2016 Fall Schedule

<table>
<thead>
<tr>
<th>Class</th>
<th>Schedule</th>
<th>Room:</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 3ME3-C01 LEC (10681)</td>
<td>Room: TBA</td>
<td></td>
</tr>
<tr>
<td>GEOG 3UN3-C01 LEC (14317)</td>
<td>M,W,F 8:30AM - 9:20AM HH 119</td>
<td></td>
</tr>
<tr>
<td>GEOG 3UN3-T01 TUT (14518)</td>
<td>Tu 9:30AM - 10:20AM BSB 238A</td>
<td></td>
</tr>
<tr>
<td>GEOG 4UF3-C01 LEC (14369)</td>
<td>Tu 11:10AM - 12:20PM JHE 210</td>
<td></td>
</tr>
<tr>
<td>HISTORY 3CP3-C01 LEC (13169)</td>
<td>Mo 2:30PM - 3:20PM BSB 137 We 2:30PM - 4:20PM BSB 137</td>
<td></td>
</tr>
</tbody>
</table>

### Weekly Schedule
- [weekly schedule](#)
<table>
<thead>
<tr>
<th>Time</th>
<th>Monday Sep 12</th>
<th>Tuesday Sep 13</th>
<th>Wednesday Sep 14</th>
<th>Thursday Sep 15</th>
<th>Friday Sep 16</th>
<th>Saturday Sep 17</th>
<th>Sunday Sep 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00AM</td>
<td>GEOG 3UW3 - C01 Lecture 8:30AM - 9:20AM Hamilton Hall 109</td>
<td>GEOG 3UW3 - C01 Lecture 8:30AM - 9:20AM Hamilton Hall 109</td>
<td>GEOG 3UW3 - C01 Lecture 8:30AM - 9:20AM Hamilton Hall 109</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00AM</td>
<td>GEOG 3UW3 - T01 Tutorial 9:30AM - 10:20AM Burke Science Bldg. 238A</td>
<td>GEOG 3UW3 - T01 Tutorial 9:30AM - 10:20AM Burke Science Bldg. 238A</td>
<td>GEOG 3UW3 - T01 Tutorial 9:30AM - 10:20AM Burke Science Bldg. 238A</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:00AM</td>
<td>GEOG 4UF3 - C01 Lecture 11:30AM - 2:20PM John Hodgins Engineering Bldg 210</td>
<td>GEOG 4UF3 - C01 Lecture 11:30AM - 2:20PM John Hodgins Engineering Bldg 210</td>
<td>GEOG 4UF3 - C01 Lecture 11:30AM - 2:20PM John Hodgins Engineering Bldg 210</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1:00PM</td>
<td>HISTORY 3CP3 - C01 Lecture 2:30PM - 3:20PM Burke Science Bldg. 137</td>
<td>HISTORY 3CP3 - C01 Lecture 2:30PM - 3:20PM Burke Science Bldg. 137</td>
<td>HISTORY 3CP3 - C01 Lecture 2:30PM - 3:20PM Burke Science Bldg. 137</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2:00PM</td>
<td>HISTORY 3CP3 - C01 Lecture 2:30PM - 3:20PM Burke Science Bldg. 137</td>
<td>HISTORY 3CP3 - C01 Lecture 2:30PM - 3:20PM Burke Science Bldg. 137</td>
<td>HISTORY 3CP3 - C01 Lecture 2:30PM - 3:20PM Burke Science Bldg. 137</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:00PM</td>
<td>HISTORY 3CP3 - C01 Lecture 2:30PM - 3:20PM Burke Science Bldg. 137</td>
<td>HISTORY 3CP3 - C01 Lecture 2:30PM - 3:20PM Burke Science Bldg. 137</td>
<td>HISTORY 3CP3 - C01 Lecture 2:30PM - 3:20PM Burke Science Bldg. 137</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4:00PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5:00PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6:00PM</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7:00PM</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8:00PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10:00PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Meeting Information not available:**

<table>
<thead>
<tr>
<th>Class</th>
<th>Course Title</th>
<th>Instructor</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 3ME3 - C01 (Lecture)</td>
<td>Environmental Studies Field</td>
<td>2016/09/06</td>
<td>2016/12/06</td>
<td></td>
</tr>
</tbody>
</table>
Link: https://mosaic.mcmaster.ca
My Exam Schedule

For important information regarding regulations, exam dates, policies and procedures, please refer to McMaster’s "General Information on Taking Exams", page at:
http://registrar.mcmaster.ca/exams/requirements/.

DEFERRED EXAM SCHEDULE

<table>
<thead>
<tr>
<th></th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013 Fall/Winter</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2014 Fall</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2015 Winter</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2015 Fall</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2016 Winter</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2016 Fall</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2017 Winter</td>
<td>McMaster University</td>
</tr>
</tbody>
</table>

Select a term then click Continue.

CONTINUE
## Deferred Exam Schedule

For important information regarding regulations, exam dates, policies, and procedures, please refer to McMaster’s "General Information on Taking Exams", page at: [http://Registrar.mcmaster.ca/exams/requirements/](http://Registrar.mcmaster.ca/exams/requirements/)

### 2016 Winter | McMaster University

<table>
<thead>
<tr>
<th>Term</th>
<th>Class</th>
<th>Description</th>
<th>Exam Reason</th>
<th>Exam Type</th>
<th>Exam Date</th>
<th>Exam Starting Time</th>
<th>Duration</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>2161</td>
<td>GEOG 3ER3-C01 (10760)</td>
<td>Sustainability &amp; The Economy (Lecture)</td>
<td>Student Accessibility Services</td>
<td>Accomm.</td>
<td>2016/04/16</td>
<td>9:00AM</td>
<td>05:00</td>
<td>CNH/216</td>
</tr>
<tr>
<td>2161</td>
<td>HISTORY 3UA3-C01 (11062)</td>
<td>History Of The Future (Lecture)</td>
<td>Student Accessibility Services</td>
<td>Accomm.</td>
<td>2016/04/18</td>
<td>12:30PM</td>
<td>05:00</td>
<td>CNH/217</td>
</tr>
<tr>
<td>2161</td>
<td>GEOG 3ID3-C01 (12194)</td>
<td>Advanced Raster GIS (Lecture)</td>
<td>Student Accessibility Services</td>
<td>Accomm.</td>
<td>2016/04/20</td>
<td>5:00PM</td>
<td>05:00</td>
<td>CNH/216</td>
</tr>
<tr>
<td>2161</td>
<td>GEOG 3MA2-C01 (11076)</td>
<td>Research Methods In Human Géo (Lecture)</td>
<td>Student Accessibility Services</td>
<td>Accomm.</td>
<td>2016/04/26</td>
<td>12:30PM</td>
<td>04:00</td>
<td>CNH/207</td>
</tr>
</tbody>
</table>
Mosaic – Financial Aid

Link: https://mosaic.mcmaster.ca
Academics

Finances
My Account
Account Inquiry
Financial Aid
View Financial Aid Awards
Accept/Decline Awards
Apply for Financial Aid
Other Financial Aid Applications

Account Summary
Current balance 5,517.96.
- Due Now 0.00
- Future Due 5,517.96
- Pending Aid 0.00

Currency used is Canadian Dollar.

make a payment

Holds
Intent to Graduate Status
details

To Do List
Work Program Approval - Summer
more

Milestones
No Milestones

Enrollment Dates
Enrollment Appointment
You may begin enrolling for the 2015 Fall Regular Academic session on 2016 June 22.
details

Graduation and Convocation
Apply to Graduate
Graduation Information Centre
Min/Certificate Application

Financial Aid
OSAP
NSLC
SFAS

Admissions
Undergraduate Application: OUCG
Graduate Studies
Centre Continuing Education
Welcome / Start

Apply for Financial Aid

Click the aid year for which you wish to apply

<table>
<thead>
<tr>
<th>Aid Year</th>
<th>Institution</th>
<th>Aid Year Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>McMaster University</td>
<td>Aid Year 2015 - 2016</td>
</tr>
</tbody>
</table>

Aid years listed indicate your access to eligibility information regarding your Financial Aid Application.
Welcome

Welcome!

You have taken the first step in applying for scholarships and financial aid at McMaster University! The "Apply for Financial Aid" Self Service application allows you to be considered for merit-based awards, as well as need-based aid like academic grants, general bursaries, work programs, travel bursaries and more! To maximize your scholarship and financial aid eligibility, review the information below and complete the required application steps.

McMaster General Bursary and Work Programs

McMaster Aid By Application

Next
Mosaic – Personal Information

Link: https://mosaic.mcmaster.ca
Addresses

View, add, change or delete an address.

<table>
<thead>
<tr>
<th>Address Type</th>
<th>Address</th>
<th>Edit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mail</td>
<td>Address Here</td>
<td></td>
</tr>
<tr>
<td>Campus</td>
<td>1280 Main St. W</td>
<td></td>
</tr>
<tr>
<td></td>
<td>79 Brandon Hall</td>
<td></td>
</tr>
<tr>
<td></td>
<td>McMaster University</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hamilton ON L8S 4N8</td>
<td></td>
</tr>
<tr>
<td>Permanent</td>
<td>Address Here</td>
<td></td>
</tr>
</tbody>
</table>

Add A New Address

Personal Information  Security  Credentials
Addresses  Names  Phone Numbers  Email Addresses  Emergency Contacts  Demographic Information  Indigenous  1st Generation
Mosaic – MSAF
McMaster Student Absence Form

Link: https://mosaic.mcmaster.ca
MSAF

- ✔ You have been absent for 3 days or less (the instructor may include the "due date" of your missed work as 1 absent day).

- ✔ Your absence was due to minor illness or injury only.

- ✔ The course work you have missed is worth 24% or less of your grade.

- ✔ You have not previously submitted an MSAF during the current term.

- You can access the McMaster Student Absence Form (MSAF) located in the MOSAIC Student Center.
You may report an absence due to a medical or non-medical (personal) situation, which has interfered with your academic performance, that is three days or less in length using the MSAF. In order to use the MSAF tool, you must have the following information available:

- Course Information
- Email address of Instructor (or Designate)
- Information pertaining to the missed academic work

Please do not attempt to fill out the MSAF until you have all necessary information handy.

If you are a student registered with SAS and your absence is related to your disability, please contact your disability counselor immediately, instead of using this form.
Name: Alexis

ID

Self Reports

Find | View All
First 1 of 3 Last

I am reporting an absence beginning:

Are you reporting illness?  
☐ No  ☐ Yes

Are you experiencing Flu like symptoms?  
☐ No  ☐ Yes

Please describe the Illness:

Are you reporting an Injury?  
☐ No  ☐ Yes

Please describe the Injury:

Report a non-medical (personal) situation:  
☐ No  ☐ Yes

All communication will be conducted via your McMaster e-mail unless you specify otherwise. In addition, you could choose to use your other (non-McMaster) e-mail account for such communication.

Alternate (non-McMaster) email address (Optional):

Submit
Mosaic – Viewing Grades

Link: https://mosaic.mcmaster.ca
View My Grades

Select a term then click Continue.

<table>
<thead>
<tr>
<th>Term</th>
<th>Career</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017 Winter</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2016 Fall</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2016 Winter</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2015 Fall</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2015 Winter</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2014 Fall</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
<tr>
<td>2013 Fall/Winter</td>
<td>Undergraduate</td>
<td>McMaster University</td>
</tr>
</tbody>
</table>

Continue
### View My Grades

#### 2016 Winter | Undergraduate | McMaster University

#### Class Grades - 2016 Winter

<table>
<thead>
<tr>
<th>Class</th>
<th>Description</th>
<th>Units</th>
<th>Grading</th>
<th>Grade</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOG 3FR3</td>
<td>Sustainability &amp; The Economy</td>
<td>3.00</td>
<td>Graded</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GEOG 3G13</td>
<td>Advanced Raster GIS</td>
<td>3.00</td>
<td>Graded</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GEOG 3MA3</td>
<td>Research Methods In Human Geo</td>
<td>3.00</td>
<td>Graded</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HISTORY 3UA3</td>
<td>History Of The Future</td>
<td>3.00</td>
<td>Graded</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Intermission

- 5 minute break
SAS Website
Online Letters

Link: sas.mcmaster.ca
Who We Are

Student Accessibility Services (SAS) supports students who have a disability or disorder, such as a learning disability, ADHD, mental health disability, chronic medical condition, sensory such as blindness, Deaf or hard of hearing, neurological or mobility limitation.

SAS assists with academic and disability-related needs, including:

- Program Coordinator
- Learning Strategies
- Assistive Technologies
- Academic Accommodations for Courses
- Test and Exam Administration
- Notetaking Program
- SAS Events

Crisis Resources

Are you in crisis? You don’t have to deal with it alone—there are people here that can help.

Opportunities and Events
Welcome to the Online Student Services
Please select an option from the menu below:

- Schedule a test or exam
- Course Notes
- My upcoming events
- Accommodation Letters
- Notetakers
- Schedule a workshop
- Self registration

ClockWork Online Student Access
Request for Accommodations

You can request your course accommodations using either the tools in this section or the standard accommodation letter process found at the SAS website.

Once a request is submitted using this tool it will be automatically sent to SAS. Instructors will be requested to acknowledge receipt and view of the accommodations after they have been reviewed and approved by SAS. If necessary SAS will be directly in touch with you to arrange an appointment to review your file with a SAS Program Coordinator. If SAS is in agreement with your request to activate accommodations through this process you should be able to proceed to book tests or access notes shortly after this request has been submitted. If you receive a note indicating your accommodations are not active please follow up with SAS.

If no further follow up with SAS is required your accommodations will be activated until April 30 of the coming year.

In either instance this auto process may be used in substitution of the alternate formal accommodation letter process also available with SAS. It will be your responsibility to follow up with each and every course instructor to discuss details related to activation of any or all accommodations.

Should you have any questions or concerns please contact SAS. Click the 'Accommodations' button above to get started.

ClockWork Online Student Access
# Request Accommodations

You can use this page to request accommodations for your courses. Click the 'Request' button on your first course in the list below to get started.

## Your courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Status</th>
<th>Request</th>
<th>Letter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test Test1</td>
<td>Waiting for student to request</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Section C01</td>
<td></td>
<td>Request</td>
<td></td>
</tr>
</tbody>
</table>

Please click the 'Request' button to the right in order to complete the request process.
Request Accommodations

Please review the information listed below and indicate whether you need changes to your accommodations at this time. If your accommodations require changes your request will be submitted for review.

Your accommodations:

Courses to request:
- Test Test section CO1
- Ron Schneidersmann rschnei@mcmaster.ca

Please indicate if your accommodations require any changes:
- My accommodations are correct the way they are.
- If you require changes or additional accommodations please cancel this request and book an appointment with your SAS coordinator.

Optional note:

Terms

Statement on Confidentiality of Student Information
All information related to you and your accommodations including whether you are affiliated with Student Accessibility Services (SAS) will remain confidential. Any release of any information related to your accommodations or contact with SAS is subject to the consent information immediately below. Where information is requested beyond what is indicated below SAS will first seek your expressed consent.

I agree to the terms outlined above.

Submit  Cancel
<table>
<thead>
<tr>
<th>Course</th>
<th>Date last viewed by you</th>
<th>Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test 3TT1 section CO1 (2165): Ron Schneidersmann</td>
<td>-</td>
<td>View accommodations</td>
</tr>
</tbody>
</table>
Accommodations for Test 3TT1 section CO1 (2165): Ron Schneidersmann

Your current accommodations for this course:

Accommodations
will be listed HERE
Letter of Academic Accommodation

**STRICTLY CONFIDENTIAL**

To: Prof. J. Smith

(professor signature)

(Instructor for course: COMMERCE 4SS3 LEC)

(email)

Date: June 17, 2015

Re: Jody Somebody, Student 001111111

Jody Somebody is a McMaster student requiring the provision of academic accommodations. Documentation has been reviewed by an SAS Coordinator supporting delivery of the following accommodations:

- Student may record lectures

**Note: Instructors are responsible for the provision of test accommodations. Where SAS assists in test administration test questionnaires should be submitted to SAS electronically.**

These accommodations have been approved in accordance with a process approved by McMaster’s AVP (Academic) and are
SAS Website
Course Notes

Link: sas.mcmaster.ca
Note Taking Program

IMPORTANT: All students are required to download their lecture notes throughout the term. If the website is down and you are unable to access your notes, we cannot guarantee that we will be able to retrieve your notes in time for your test. Thank you for your cooperation.

Some students with disabilities may need assistance with access to lecture materials. The need for assistance with note taking is assessed in consultation with Programme Coordinators at the beginning of each academic year or term.

It is the student’s responsibility to arrange for their own notes wherever possible, i.e. lectures may be recorded, notes may be posted online by your instructor or on WebCT or LearnLink, available from a friend, the instructor or TA. When meeting with instructors to discuss accommodation letters, students should ask if instructors can assist with obtaining notes. Students are expected to explore all of these options as part of the process for accessing notetaking assistance.

Please click on ‘Courses / Notes’ on the left menu to view your note taking requests.

If you are having any difficulties with accessing your notes on our website please contact: sasnotes@mcmaster.ca. If you have any other questions or need assistance, please contact us by phone (Ext. 28652) or email (sas@mcmaster.ca).
Note-taking Procedures

You must be approved by your advisor for a notetaker accommodation before you can use the note-taking system. The following procedures only apply to you if you have been approved for a note-taking accommodation.

Step 1
You must indicate that you require a note-taker for each course that you would like to receive notes for. Click on the 'Courses / Notes' link in the main menu to the left, then click on 'No - change this' beside each course for which you require a note-taker.

Step 2
If a notetaker is available for a course you will see a button called 'select a notetaker' in the 'Notetaker availability' column of your course list. Click on the button to view the list of available notetakers. You are able to browse sample notes that each notetaker has uploaded in order to help you make your decision.

Step 3
Once you have selected a notetaker, you are able to download the notes that have been uploaded by your notetaker. Click on the 'Notes' button beside the course you wish to download notes for. Note that you should download your notes at least once per week. If you wait until the night before a test or exam, the system could be unavailable and no one will be able to assist you after hours.

PLEASE NOTE: If no students have volunteered or you are dissatisfied with your current notetaker you must:
Recruit a new notetaker yourself.

1. Ask your instructor if he/she can provide you with lecture notes as an alternative to the volunteer notetaker
2. Suggest to your instructor that he/she make an announcement in class indicating that a notetaker is required
3. Students receiving notes through the volunteer notetaking service are responsible for taking an active role in the recruitment process to find a notetaker for their courses. This may mean connecting with a peer in your class and referring them to go online to sign up as a notetaker on the Student Accessibility Services website

ClockWork Online Student Access
Courses

Your courses are listed below. Please ensure the 'I require a note taker' reads 'Yes' for each course that you require notes for.

<table>
<thead>
<tr>
<th>Course name</th>
<th>I require a note taker</th>
<th>Note taker availability</th>
<th>My lecture notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test 3TT1 CO1</td>
<td></td>
<td>Notetaking accommodations not approved for this course. If you require a notetaker please contact your disability advisor.</td>
<td></td>
</tr>
</tbody>
</table>

ClockWork Online Student Access
SAS Website Booking a Test or Instructor Supervises Exam

Link: sas.mcmaster.ca
Welcome to the Online Student Services

Please select an option from the menu below:

- Schedule a test or exam
- Accommodation Letters
- Schedule a workshop
- Course Notes
- Notetakers
- Self registration
- My upcoming events
- ClockWork Online Student Access
1. Select course

Please select the course you would like to schedule a test for from the list below.

Course Info

Course: [Test STTI COI]
2. Class test date and time

Please specify when the test is taking place. Enter class test duration in minutes.

Specify a date and time

Date of class test: 2016-07-26

Time of class test: 10:30 AM

Class test duration: 0 (hours) 50 (minutes)
3. Choose accommodations

Listed below are the accommodation(s) that have already been approved for you by your counsellor. Please check off the accommodation(s) that you feel are necessary for this test.

Available accommodations

* note: Only accommodations with a check will be used for your test booking.

Accommodations here
Welcome
1. Select course
2. Class test date and time
3. Choose accommodations
4. Select your test time
5. Confirm and complete

4. Select your test time

Please select a date and time from the list of available dates and times below. If none of the date/times in the list below will work for you then please contact us to see if alternate arrangements can be made. We can be reached at (ask for assistance with test booking).

Available dates & times

Note: if none of the dates/times below are possible for you then you have the option of calling or visiting us in person to see if alternate arrangements can be made.

- Tuesday July 26 - 10:30 AM to 12:10 PM

A spot was found for you to write your test; please click the 'Next' button below to continue scheduling your test.

ClockWork Online Student Access
5. Confirm and complete

This test is not scheduled yet! Click 'Finish' to submit your test request.

Please verify that the class date and time are correct - the information below will be sent to your professor.

Your tentative test information

Tentative test date and time
Tue Jul 26, 2016 10:30 AM to 12:10 PM (1 h and 40 m)

Course Information
Test 3TT1 CO1

Class test date / time
Tue Jul 26, 2016 10:30 AM (50 m)

* Note: this is not your accommodated writing time

Accommodations required

Accommodations Here

I acknowledge that the information I am submitting is correct to the best of my knowledge.
Additional Test booking notes

- Book yourself with the SAS online system or if Blind, Deaf and Hard of Hearing contact the SASDHHS coordinator if your accommodations are such that require her assistance (ext. 28038)

- If you are unable to book online, please send an email to sastests@mcmaster.ca
  - Your name and student number
  - Course name and code
  - Date and time your class writes
  - Duration of test for the class
  - Date and time you intend to write
  - Instructor name and email
  - Accommodations require for the test
SAS Website
Upcoming Events

Link: sas.mcmaster.ca
Welcome to the Online Student Services
Please select an option from the menu below:

- Schedule a test or exam
- Accommodation Letters
- Schedule a workshop
- Course Notes
- Notetakers
- Self registration

My upcoming events

ClockWork Online Student Access
## My upcoming events

**Your event listing**

<table>
<thead>
<tr>
<th>Details</th>
<th>Date / time</th>
<th>Location</th>
<th>Status</th>
</tr>
</thead>
</table>

You don't have any upcoming appointments scheduled.
Avenue to Learn

Link: avenue.mcmaster.ca
Announcements

**Avenue to Learn Instructor/Developer Training and Workshops**

The workshop training schedule has now been posted. For more information and to book a spot, please head on over to [http://avenue.mcmaster.ca/help/form-training.php?sc=1](http://avenue.mcmaster.ca/help/form-training.php?sc=1).

There are no workshops scheduled for the months of June or July but if you would like to get some training during those months, please send an email to our support team at support.avenue@dl.mcmaster.ca and we'll be happy to arrange a one-on-one session with you.

**Avenue May Update - Version 10.6.1**

On May 27th, Avenue will be upgraded to version 10.6.1 - there will be no downtime with this update. However, there will be changes to the language of the system. The following terms will be adjusted to eliminate confusion and to better inform users of the intention of the tool or service. News will be renamed Announcements, Dropbox is changing to Assignments, Edit Course will change to Course Admin, and Pager is changing to Instant Messaging. In Content there are two additional language changes, New is changing to Upload/Create and Add Existing Activities is change to Existing Activities.

**Digital Badges**

A new tool will be appearing on Avenue today: Badges. Digital badges are a way to document skills, experiences...
MAC ID Login

MAC ID Login: Please log in using your Mac ID and password.

MAC ID: [Input field]
Password: [Input field]
Submit

Privacy Policy: Personal information such as, but not limited to, your full name and program of study may be shared with the website you are logging into for administrative purposes such as authorization and service provisioning. By logging into this site you accept that some personal information may be shared with the website. For further information please refer to the Statement on Collection of Personal Information and Protection of Privacy.
Announcements

Start of Term Reminder for Instructors

Courses must be activated in order to be viewed by registered students. Instructions on this process can be found attached to this news item.

Attachment(s):
- activate_a_course.pdf (222.85 KB)

Students - courses

If you cannot see your courses, please note that enrollments could be delayed in the first few weeks of a new term. A course would normally show up on your Avenue homepage a few days after you have enrolled in it in Mosaic. Also, please note that courses might still not show up until the instructors have activated their courses. Some instructors do not activate their courses until the first day of classes or the start date of the course. If you're still unable to see your course after the start date, please contact your instructor to be manually added to the course.

Show All Announcements

My Courses

- 2013 Fall (T1)
- 2014 Fall (T1)
- 2014 Summer (T5)
- 2014 Winter (T2)
- 2015 Fall
- 2015 Winter (T2)
- 2016 Winter

- EARTHSC 3G13: Advanced Raster GIS
- ENVIRSC 3G13
- GEOG 3G13
- GEOG 3ER3: Sustainability and the Economy
- GEOG 3MA3: Research Methods in Human Geography
- HISTORY 3UA3: The History of the Future
HISTORY 3UA3: The History of the Future

Syllabus

HIST 3UA3

Contact Info

Dr. Michael Egan  egan@mcmaster.ca
(905)-525-9140 x.24134
Office: CNH/610  Wed. 10.30-11.30

Dropbox

Visual Assignment
Slidecast Assignment
Systems Essay

Course Updates

3 February: Looking Backward Text
22 January: Dropbox for Visual Assignment is live
(under Dropbox bar)
6 January: First class

Important Dates

18 January: Twitter Assignment begins
25 January: Visual Assignment due
3 February: Complete Looking Backward
12 February: Complete Shock of the Old
22 February: Futurist Slidecast due
14 March: Systems Essay due
23 March: Complete The Future of Nature
1 April: Collaborative Poster due
3 April: Twitter Assignment ends
<table>
<thead>
<tr>
<th>Step 1: Program</th>
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<td>Step 2: Term</td>
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<td>Step 3: Department</td>
<td>Geog</td>
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<td>Step 5: Section</td>
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Library Accessibility Services (LAS)

The Library Accessibility Services office provides assistance to students referred by Student Accessibility Services (SAS). The LAS office can be found on the 2nd floor of Mills Library just outside of the Learning Commons. Please visit the LAS Services page for a complete list of the services available.

Office Hours:

Monday, and Tuesday - 1:00 to 4:00 pm

Wednesday, Thursday and Friday - 9:00 am to 12:00 pm

You are welcome to drop in during office hours, however, if you would like to meet with me at a specific time please book an appointment.

Contact Information

Nancy Waite, TD Coordinator for Library Accessibility Services*

* Special thanks to TD Bank Group for its generous support of this position

Mills Memorial Library, Room L212/C
McMaster University
1280 Main St. W.
Hamilton, ON
Canada
L8S 4L6

Phone: (905) 525-9140 ext. 26058

Fax: (905) 546-0625

E-mail: liblas@mcmaster.ca
Assistive Technology

The study/consultation rooms (213/G and 213/H) in Mills Library Learning Commons can be booked for use by students with disabilities for access to assistive technology in the library.

Adaptive Software

Adaptive software that can be found on all PC computers in Mills, Thode and Innis.

**JAWS:** A screen reader which reads text out loud and maneuvers about the screen using the keyboard.

**Kurzweil 3000:** A screen reader which reads text out loud. The text being read is highlighted on the screen.

**ZoomText:** A screen reader which magnifies the screen up to 36 times. The text can also be read out loud.

**Inspiration:** Mind mapping software which assists with organizing projects, essays, etc.

**Free NaturalReader:** A screen reader which reads text out loud. Sentences are highlighted while being read.

**Dragon NaturallySpeaking:** Speech is used instead of a keyboard to input text into a document. This is only available in Rooms 213/G and 213/H, Mills Memorial Library.

Equipment

Available LAS room 213/G in Mills Library.

- PC Computer with Kurzweil, ZoomText, Dragon Naturally Speaking, Adobe Reader, JAWS, as well as the standard complement of PC software found on Library Computers
- CCTV – used to magnify print documents which are displayed on a screen. The colour of the letters and the background can be adjusted to the user’s preference.
- Adjustable table (Also available in Thode and Innis Libraries.)
- Scanner – user’s can scan print documents and make them accessible with Kurzweil or Adobe Pro.
- Speaker
- Headphones/microphone
Library Facilities

Library Access: Entrances

Entrances to all campus libraries are accessible for individuals using wheelchairs or scooters. Once in the library, some areas may not be fully accessible (e.g. stacks may be too narrow, or shelving may be too high) but retrieval service by library staff is available.

Emergency Evacuation Procedures

Emergency evacuation procedures are in place in each library. In the case of an emergency, users with mobility devices or users who cannot navigate the stairs (as the elevators would not be operating) should proceed to an open or central area of the floor, where a staff member can find them and move them to a designated location.

Library Floor Plans

Floor plans for Mills and Thode can be found [here](#). Accessible washrooms can be found in each library.

Floor plans for Innis can be found in the floor plans for Kenneth Taylor Hall ([map](#)). Accessible washrooms near Innis Library can be found either in the basement of Kenneth Taylor Hall ([map](#)) or the main floor of Degroote School of Business ([map](#)).

Consultation Rooms

Consultation rooms are available in Mills Learning Commons for students requiring access to Assistive Technology. Please view the [Assistive Technology page](#) to see the hardware and software that we offer. Two are available: 213/G and 213/H. Rooms can be booked a maximum of two hours per day, half-hour after the library opens, and half-hour before closing.

Scanning

Students with disabilities have exclusive use of the scanners in the two consultation rooms in the Mills Learning Commons. Both computers have Adobe Pro for conversion into accessible PDFs.
L213/G and L213/H Booking

Rooms booked through this site may be used only by students registered through LAS.

Students must sign out room keys at the Library Services Desk (1st Floor of Mills Library).

Keys will only be signed out to students registered through LAS.

Continue to booking page if you are registered through LAS
### Study Room Booking System

**Select Library:** Mills | Inns | Thode

**Room Rules:**
- Rooms are for McMaster users working on collaborative projects.
- You will need your MAC ID and password to book a room.
- Minimum 3 people in a room & maximum capacity listed below for each room.
- If you do not show up in the room after 10 minutes of the booking time then you will lose your complete booking and the room is free for anyone to use.
- For privacy protection, we recommend that full names not be used when reserving a room.
- Please limit bookings to 2 hours per day per group.
- The Library reserves the right to cancel bookings in violation of this policy. Attempts to monopolize study rooms will be considered a breach of the Library Code of Conduct. Bookings can only be made up to two weeks in advance.
- Wireless access is available.
- Please keep your confirmation email as proof of booking.

**View Floor Plans**

**Click on a # below to book a room.** If an X appears then it means that you are trying to book the room either more than 2 weeks in advance or the date is in the past.

#### Library Accessibility Services Wednesday July 06 2016

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**Link:** [https://library.mcmaster.ca/mrbs/day.php?area=4](https://library.mcmaster.ca/mrbs/day.php?area=4)
Additional Notes and Reminders

- Student Ally Program
- Fun and entertaining events throughout the year!
- Meet with a coordinator, assistive technologist, or learning strategist
- For documentation requirements speak with a coordinator
Resources

- Who to consult and when?
- Faculty Services
- Student Success Center (SSC) Gilmour Hall 110 studentsuccess.mcmaster.ca
- Student Wellness Center (SWC) MUSC B 101 & Student Wellness Education Lower Lounge (SWELL) MUSC B118 wellness.mcmaster.ca
- Student Financial Aid & Scholarships (SFAS) Gilmour Hall 120 sfas.mcmaster.ca
CONTACT US

Student Accessibility Services
McMaster Student Centre (MUSC), B107
McMaster University

905-525-9140 ext. 28652 | www.sas.mcmaster.ca |
sas@mcmaster.ca

Please do not hesitate to email us anytime!
sastransition@mcmaster.ca
THANK YOU for coming!